

ER85-249/1



## CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D. C. 20505

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PUBLIC AFFAIRS

Phone: (703) 351-7676

14 February 1985

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Professor Renze L. Hoeksema  
Director, 1985 Washington Honors Semester

Dear Professor Hoeksema:

In reference to your request on behalf of the Hope College Washington Honors Semester student group, I am pleased to confirm that your visit to CIA has been scheduled for Thursday, 7 March, from 2:00 to 3:30 p.m. at our Headquarters Building in Langley, Virginia (see attached map). Please plan to enter at the Route 123 entrance. [redacted] a veteran of many years of intelligence experience, is prepared to be interviewed by you about intelligence and national security. A representative from the Office of Personnel will also be available to satisfy any interest in career opportunities at this Agency. To help us to help you benefit most from the short time we will have together, I hope you will plan to arrive by 1:45 p.m.

To satisfy our security requirements, I ask that at least one week in advance of your visit I receive an alphabetized list of all attendees with full name, home address, date and place of birth, and social security number for each. Please also include a brief statement from you that all are U.S. citizens, since we are not prepared to accommodate foreign nationals. As I understand it, you will be on hand in the event any unforeseen problems arise. I plan to meet you on your arrival and to be available to help throughout your visit.

Each individual should plan to bring some form of identification with photograph to show to the receptionist upon entering the building. If you will let me know of any handicapped persons who will attend, I will make special arrangements to assist them. Since we have limited parking facilities, it will help to know in advance the number and description of vehicles you will be arriving in. Buses or vans should plan to stay here for the duration of your visit (otherwise, special arrangements must be made with the gate, which means an even earlier arrival). In case you decide to take public transportation, the 5K bus from Rosslyn comes to the Agency. You will have to check with Metro for the schedule. I apologize in advance for any inconvenience that may be caused by the construction of our new Headquarters addition.

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Professor Renze L. Hoeksema  
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The Agency allows neither hazardous equipment--such as weapons or explosives--nor cameras, recording devices, or radio transmitters to be brought into the building, which I guess should go without saying. Nevertheless, to save embarrassment, you might mention these things to our guests.

Also attached is a checklist summarizing these details, which I hope will assist you in making arrangements. We look forward to your visit. If you have any further questions, please do not hesitate to call me at [redacted]

Sincerely,

[redacted]

Public Affairs

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Attachments:

- A. Map to CIA
- B. Checklist

DCI/PAO, [redacted] 14 Feb 85

Distribution:

- Orig - Addressee
- 1 - ER 85-249 ✓
- 1 - PAO Reg. 85-0054
- 1 - PAO Chron
- 1 - PAO Subject (MED)
- 1 - [redacted]
- 1 - [redacted]

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# EXECUTIVE SECRETARIAT ROUTING SLIP

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI				
3	EXDIR				
4	D/ICS				
5	DDI				
6	DDA				
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/Pers				
14	D/OLL				
15	D/PAO	X			
16	SA/IA				
17	AO/DCI				
18	C/IPD/OIS				
19	NIO				
20					
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SUSPENSE \_\_\_\_\_ Date \_\_\_\_\_

Remarks

For Direct response please.

Executive Secretary

25 Jan 85

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HOPE COLLEGE

Executive Registry

85- 249

January 18, 1985

Mr. William J. Casey, Director  
Central Intelligence Agency  
Langley, Virginia

Dear Mr. Casey:

I am writing to request that your organization participate in the group interview segment of the Spring, 1985 Hope College Washington Honors Semester.

The group interview segment of the Washington Honors Semester involves daily interviews with a variety of persons at two to four organizations involved in a particular area of public policy. We have found that this gives students a feel for the issues and an appreciation of different viewpoints.

The eighteen student participants in the 1985 Washington Honors Semester spend the semester in Washington and have two six-week internships in addition to three weeks of interviews interspersed throughout the semester. The group includes juniors and seniors with majors in a variety of disciplines.

At present we are planning to look at "The CIA's role in a free society" as one of these policy areas. We would like to visit you in your office or a convenient meeting room from 2:00-3:30 p.m. on Thursday, March 7, 1985. If this time and date are convenient, please write a confirmation to my address below. I then will contact the appropriate person at your office to finally confirm arrangements. If this time conflicts with your schedule and you would like to arrange an alternate date, please let me know as soon as possible.

Thank you for your consideration of this request. I know the group hopes to visit your office.

Sincerely,

Renze L. Hoeksema, Director  
1985 Washington Honors Semester  
Professor of Political Science



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